App F IX 4

Previous References
Rel 29-39 (34,36)

1946 47 (Rel)

File No 2-46
Serial Nos 30,31

Later References
Rl 2-48 (21,22)

GENERAL AND REVENUE SECRETARIAT

Serial Nos

Part B for Nov 46

SUBJECT

Grant of an allowance of Rs. 10 p.m. to Mr. A. M. Baker Head Clerk Nanjangud Municipality for additional work done

L 49233 of 28 11 46.

To The Director Rev. Commr. Controller & Govt.

Sanctions the payment of an allowance of Rs 10 p.m. to the Head Clerk.

8328
L

Letter No Ds C242/46 Dy 15-5-46 from the Dy Commr Mysore Dt, requesting sanction to the payment of an allowance of Rs 10 P m from 1-7-45 to Mr A.B. Basheer, Head clerk, Nanjangud Mncpy who was entrusted with the additional work of typing correspondence in the mncpy

1) Submit the draft letter for approval or orders

15/3
26/5

2) J Jones
27/5/46

To The Dy Commr, Mysore Dt
No L 13591 Dy 3-6-46
Calls for some information

Sup A
26/6 Letter No Ds 4396/46-47 Dt 4-10-46 from the Dy Commr Mysore Dt furnishing the information

3) Kind reference is invited to the Dc's letter wherein the information called for has been furnished in a Juxta position

4) It is stated that Mr A.B. Basheer, Head clerk of the Nanjangud town mncpy has since been transferred to the Civil Supplies Deptt & that he would be paid the allowance till the date of his relief on transfer. Further it is reported that Mr Lakshminarasimhan who succeeded Mr A.B. Jaffer Basheer is a qualified typist and that sanction may be accorded to the payment of the said allowance to the present

Head clerk till a qualified typist is posted to the
Medl
Unit
- 21/10

Southworth ord 29-39 (34 & 46)
Unit
- 28/10

Sanctd Mysore Gazette Dy 24-10 46 Containing the
Govt order Dy 17-10 46 (Ls postage (Code flag 116)
Unit
- 6/11

8325
L

2789
L

Department

It was also recommended that
similar allowance may be granted to the
present headclerk who is in charge of the
typing room and who has to attend to the
typing work as well as supervise the work of
the typists. This would be in addition to
the present allowance of £78 per annum.

A scale of allowances that may be
granted to the stenotypists at Head Office and
greater centres is in the state has
been sanctioned

If approved, an advice of the
above for, an advice of this proposal
may perhaps be sanctioned for the Headclerk
who engaged during the year 1945-46 on
casual work in connection with the
clerk who knows typing position and is
responsible in the Office for working
overtime) 18/11/46

+ Headclerk who attends to typing work & also does shorthand work from A

A may kindly be offered

Minister for Revenue) 19/11/

for Deputy Prime Minister 20/11/46

OFFICE OF THE MINISTER FOR REVENUE
No 3943
Date 20 NOV 46

2789 ml 2-46

Sent with a draft & other cable

21/11

21/11/46

(31) To The Dy Commr, Mysore
The Dev Commr
The Controller
No L 7923-5 dt 28 11-46

Sanctions the payment of an allowance
4/12 of Rs 5 pm to the Head clerks

8328
L S G BRANCH

OFFICE OF THE DEPUTY COMMISSIONER,
Mysore District,
Mysore dated the 15th May 1946

L/2
No 33 C 242 of 46
62

From

C H HANUMANTHA SINGH, Esq., B.A.,
Deputy Commissioner, Mysore District,
Mysore

To

J B LAKKAPPA, Esq., B.A.,
Secretary to Government, Revenue Department,
Bangalore

Sir,

Grant of allowance of Rs 10/- to Sri A.N. Basavaiah Head-clerk, Nanjangud Municipality for additional work done

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In forwarding herewith a letter No C 125 of 45-46 dated 16-4-1946 received from the President, Town Municipal Council, Nanjangud on the above subject, I have the honor to state that the above named clerk is reported to have been entrusted with typing work since 1st July 1945 in addition to his own duties as Head Clerk which itself involves responsible and heavy work. It is said that the whole office correspondence is got typed before despatch, and in view of this additional work, the Council have resolved to grant him allowance of Rs 10/- per month from 1st July 1945

I recommend in these circumstances, that the grant of allowance may be sanctioned for the current year from 1st July 1945 to be paid out of the closing balance of the Municipality which is stated to have been Rs 7,333-3-3 on 16-4-1946. Copy of the resolution of the Council is enclosed

I have the honour to be,
Sir,
Your most obedient servant,

DEPUTY COMMISSIONER,
Mysore District

No H C 125/46 46

TOWN MUNICIPAL OFFICE

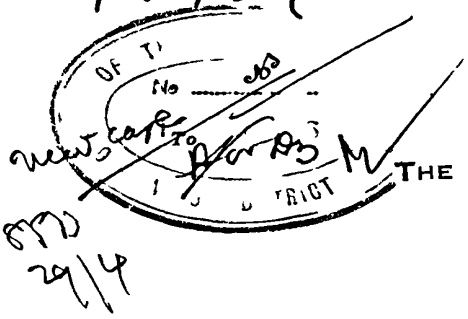
NANJANGUD 16-4-46

From

17934

THE PRESIDENT

TOWN MUNICIPAL COUNCIL NANJANGUD



THE DEPUTY COMMISSIONER

MYSORE DISTRICT

MYSORE

Sir

I have the honour to state that Mr A M Abdul Basheer Head Clerk of this Municipality, in addition to the responsible work entrusted to him is looking after the Typing work in this Office ever since he is working in this Municipality The whole Office correspondence is being typed before it is despatched, so much so this has given him much work and responsibility too The Council at its Ordinary General meeting held on 30-3-46 have resolved that a sum of Rs 10/- may be given to him from June 1945, in view of the heavy work and responsibility entrusted to him, and that this amount may be met out of the closing balance of the current year as there is no provision for this item of expenditure A copy of the connected resolution is herein submitted for favour of your kind perusal and kind orders I therefore request you to be so good as to kindly obtain kind sanction of Government for the payment of Rs 10/-P M. to the Head Clerk from July 1945 from out of the closing balance of the current year Closing Balance as on 16-4-46 is Rs 17,335-3-9

Res 4 from 1 July 46

I have the honour to be,

Sir,

Your most obedient servant

President

Etc

[redacted]

[redacted]

(Sd) A V Krishnan
President

Resolution

Resolved that an allowance of Rs 10/- per mensum may be given to the Head Clerk for the typing work, he is doing since 1st July 1945 The cost of this item of expenditure can be met out of the Ceiling Balance of the Current year and the Deputy Commissioner be requested to obtain their Sanction of Govt

(Sd) A V Krishnan
President
By 30.3.46

L 135-91

To The Dy Comm'r, Mysore Ds § 3 6 46

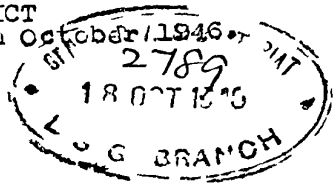
Sir,

With reference to your letter no D3 @ 242/46 D/15 5-46 in the matter of the Payment of an allowance of Rs 10 P M to the Ldr A Mr Bashee, Head clerk of the Nanjangud Town mcp for attending to typing work in the mcp from 1-7-45, I am directed to request you to furnish information on the following points —

(1) How was the typing work carried on prior to 1-7-45?
(2) Is there no clerk in the mcp who knows typing?
(3) Would it not be advisable to have a clerk who knows typing?
(4) What is the clerical strength of the mcp?
(5) Is there a typing machine for the use of the mcp? If so when & from whose funds was such a machine purchased? If there be no typist why not the typist who undertakes to work the machine for say to clerical scale

No D3 4396/46-47

OFFICE OF THE DEPUTY COMMISSIONER,
MYSORE DISTRICT
Mysore, dated the 4th October 1946.



Mr 2 - 46 30

FROM

C M H RANAJOLHA SINGH, ESQ , B A ,
Deputy Commissioner,
Mysore District

TO

J B MALIAPPADIYA, ESQ , B A ,
Secretary to Government,
Revenue Department,
Bangalore

Mr Mr KMS

Sir,

Subject - grant of allowance to Mr Abdul Basheer, Head Clerk, Nanjangud Town Municipality for attending to typing work

With reference to your letter No L 13591 dated 3-6-1946 calling for certain information on the above subject, I have the honour to state ~~xxx~~ to furnish the information required, below item-wise -

1	How was the typing work carried on prior to 1-7-45,	Prior to 1-7-45 the typing work was being attended to by the then Chief Officer who knew typing
2	Is there no clerk in the municipality who knew typing?	No, except the Head Clerk Mr Abdul Basheer, whose optional in S S L C was typewriting
3	Would not be advisable to have a clerk who knew typing?	Yes, advisable, but the present financial conditions of the Municipality does not admit of appointment of a whole time clerk
4	What is the clerical strength of the Municipality	The clerical strength consists of one Head Clerk on 40-2-50, one Clerk on 25-1-40 and one on 20-1-25 which has been since converted into 25-1-40
5	Is there a typing machine purchased for the Municipality, if so, when and for what price	Yes, there is a machine purchased for the Municipality at a cost of Rs 151-8-0 on 27th February 40 (G O No L 7201-5/41 29-9-46)
6	How was such machine purchased unless a typist was on the establishment who could attend to the work?	One or other of the clerks who knew typing has been attending tb the work

A copy of report No H C 125 dated 25-9-46 received from the president in this connection together with a copy of resolu-

resolution is enclosed Mr Basheer having been since transfe
from this place to the Civil Supplies Depa tment, he has been succe
e ded by one Lakshminarasimhan who has passed Junior Examination in
typing and has had experience of typing work in this office The
Council have proposed to give him the allowance

The grant of allowance to Mr Basheer has already been re
commended and he may be paid the allowance till the date of his re
lief on transger, the cost being met out of the closing balance o
the Municipality for the current year

As regards grant of similar allowance to the present Hea
Clerk Lakshminarasimhan, the proposal is recommended also till a
qualified typist is posted against 20-1-25 converted into 25-1-40
There is derth of qualified typists and they cannot be had also
for this low pay The present Head Clerk having passed the
Junior ~~Typewriting~~ Examination in Typewriting is qualified and he
is also working overtime and without prejudice to his legitimate
work Hence the recommendation I request that ~~xxxxxxxxxx~~ the
Government may be kindly moved to accord sanction to the above
proposal

I have the honour to be,
sir,
Your most obedient servant,

DEPUTY COMMISSIONER,
MYSORE DISTRICT

Copy of report No H C 225 dated 25-3-1946 from the President, Town Municipal Council, Nanjangud to the Deputy Commissioner, Mysore District, Mysore

Subject - grant of an allowance of Rs 10/- P M to Mr A M Abdul Basheer, Head Clerk, Municipal Office, Nanjangud for attending to typewriting work

Adverting to your letter No D3 4396/46 dated 11th June 1946 calling to furnish replies to several points raised in Letter No L 13591 dated 5-6-46 of the Secretary to Government, Revenue Department, on the above subject, I have the honour to state as follows -

1 The typing work prior to 1-7-45 was being attended to by the then Chief Officer and since his transfer Mr A M Abdul Basheer, was entrusted with the work, who knew typewriting

2 Mr Abdul Basheer, Head Clerk, has passed S S L C Examination with Typewriting as his optional subject and except him no other clerk knew typewriting work

3 Though it is advissible to entertain an additional clerk who knew typewriting in view of the staduard of this Municipality has risen to first Grade, the Municipality cannot under the present financial circumstances, afford to entertain an additional clerk

4 At present, the clerical establishment of this office consists of one Head Clerk in grade 40-2-50, one clerk in 25-1-40 and another clerk in 20-1-25 grade

5 A Remington Portable Typewriter was purchased at a cost of Rs 151-8-0 on 27th February 1940 vide G O No L 7204-5/M1 29-39-46 The then Head Clerk of this Municipality knew the typewriting work and he was attending to the work Since his transfer, the third clerk, who knew typewriting work was attending to that work since February 1943 From the date, as there was no other clerk, who knew typewriting work, Mr A M Adbdul Basheer was attending to that work Consequently on the rise of the standard of the Municipality to First Grade, the work in this office has increased enoromously and attending to the Typewriting work by the Head Clerk involved heavy burden on him in addition to his increased routine work As such, he claimed for an allowance of Rs 10/- therefor

6 The Municipal Council, at its ordinary General Meeting held on 30-6-1946 has resolved to pay a sum of Rs 10/- as an allowance to Mr Abdul Basheer in this behalf

Since, Mr Abdul Basheer has been transferred from this Municipality, he is requesting for the payment of allowance due to him, the Municipal Council, at its ordinary General Meeting held on 31-8-46 has resolved the cost in this behalf may be met out of the closing balance of the Municipality for the year 46-47

Since the transfer of Mr A M Abdul Basheer to Civil Supplies department, one A S Lakshminarasimhan has been posted as Head Clerk of this Municipality and he has been entrusted with the typewriting work He has passed Junior Examination in Typewriting and he was wor

was working as typist in the office of the Deputy Commissioner, Mysore District, Mysore. The Municipal Council, propose to pay the allowance of Rs 10/- him also and has passed a resolution to that effect at its ordinary General Meeting held on 31-8-46,

I, therefore, request that kind sanction of the Government, for the payment of an allowance of Rs 10/- to Mr A M Abdul Basheer for the period he has worked in this Municipality from 1-4-46 up the date of his transfer from this Municipality and to continue the same to the present Head Clerk A S Lakshimarasimhan also, may kindly be obtained and communicated to this office at an early date

========

" C o p y "

Deputy Commissioner,
Mysore District

G R S App F VI—G 2]

SUBJECT

AGD

Diary No of letter replied to

General and Revenue Secretariat

( )

the *194*

Date of issue 28 11 46 194

Signed by

May this be—

(i) printed ?

(ii) treated as a standing order ?

(iii) published in the Gazette English Part ?

(iv) translated ?

(v) placed at the disposal of the press ?

(vi) published in the Gazette Kannada Part ?

Section Ml

File No 2–46

Serial No 3/

Proceedings of the Government of His Highness the Maharaja of Mysore

Read— Correspondence ending with ~~from~~ letter No DO 4396/46-47 dy 4-10-46 from the Dy Commr, Mysore Dt, re the grant of an allowance of Rs 10 p m to the Head clerk of the Nanjangud Town mc office with effect from 1-7-45 for attending to the typing work in the office.

Order thereon—No C 7923-5 dy 28 11-46

It is reported by the Dy Commr Mysore Dt, that the typing work in the Town mc office, Nanjangud was being attended to by ~~the~~ Shri Abdul Basheer, Head clerk of the mc office & that the local mc ol have at their meeting held on 30-3-46

resolved to pay him an allowance
of Rs 10 p m for attending to this work
with effect from 1-7-45 as there is
no other clerk who knows typing.
It is also reported that Mr Abdul Basheer
has since been transferred to the
Food supply Deptt & that his place was
taken by one Mr Lakshminarasimhan
who has passed the Junior examination
in typing & has had experience of typing
work in the office. The Dy Commr
Mysore Dt requests that
Mr Abdul Basheer may be granted
an allowance of Rs 10 p m with
effect from 1-7-45 till the date
of his transfer to the Food supply
Deptt & that a similar allowance may be
sanctioned to Mr Lakshminarasimhan
till a qualified hand is posted
against the Post of Rs 25-1-30-1-40
for this work may be created,
the expenditure in this behalf
being met from out of the Closing
balance of the Mdsr I

List of Enclosures

Copied by

Examined by

G R S App F G 3

GFNERAL AND REVENUE SECRETARIAT

(*Continuation sheet draft form*)

Having regard to the facts stated above, Govt are pleased to direct that on the analogy of Govt No 2E 2815-85/Sts 56-46-2 dt 17-10-46 sanctioning the revised rules for regulating allowances to typists & Steno-typists on the scales of pay, an allowance of Rs 5-p m be sanctioned to the previous Head clerk (Mr Hemachandra Bashyam) from 1-7-45 & that the same be continued in the case of the present incumbent (Mr Lakshminarasimham) like another clerk who knows typing & Shorthand is appointed in the Secty-

to the date of his transfer to the Food Supply Deptt

for Secy to Govt
Hlth - Rev Deptt

To The Dy Comm. Mysore Dt
The Rev Comm
The Comptroller

WD 03697—GPB—30 000—2 2 46